



**TOWN OF LOS GATOS  
TOWN COUNCIL MEETING  
FEBRUARY 20, 2018  
110 EAST MAIN STREET  
LOS GATOS, CA**

*Rob Rennie, Mayor  
Steven Leonardis, Vice Mayor  
Marcia Jensen, Council Member  
Marico Sayoc, Council Member  
Barbara Spector, Council Member*

**PARTICIPATION IN THE PUBLIC PROCESS**

**How to participate:** The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you wish to speak to an item on the agenda, please complete a “speaker’s card” located on the back of the chamber benches and return it to the Clerk Administrator. If you wish to speak to an item NOT on the agenda, you may do so during the “Verbal Communications” period. The time allocated to speakers may change to better facilitate the Town Council meeting.

**Effective Proceedings:** The purpose of the Town Council meeting is to conduct the business of the community in an effective and efficient manner. For the benefit of the community, the Town of Los Gatos asks that you follow the Town’s meeting guidelines while attending Town Council meetings and treat everyone with respect and dignity. This is done by following meeting guidelines set forth in State law and in the Town Code. Disruptive conduct is not tolerated, including but not limited to: addressing the Town Council without first being recognized; interrupting speakers, Town Council or Town staff; continuing to speak after the allotted time has expired; failing to relinquish the podium when directed to do so; and repetitiously addressing the same subject.

**Deadlines for Public Comment and Presentations are as follows:**

- Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email, to the Clerk’s Office no later than 3:00 p.m. on the day of the Council meeting.
- Persons wishing to submit written comments to be included in the materials provided to Town Council must provide the comments as follows:
  - For inclusion in the regular packet: by 11:00 a.m. the Thursday before the Council meeting
  - For inclusion in any Addendum: by 11:00 a.m. the Monday before the Council meeting
  - For inclusion in any Desk Item: by 11:00 a.m. on the day of the Council Meeting

***Town Council Meetings Broadcast Live on KCAT, Channel 15 (on Comcast) on the 1st and 3rd Tuesdays at 7:00 p.m.***

***Rebroadcast of Town Council Meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays at 7:00 p.m.***

***Live & Archived Council Meetings can be viewed by going to:***

***[www.losgatosca.gov/Councilvideos](http://www.losgatosca.gov/Councilvideos)***

***IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]***

**TOWN OF LOS GATOS  
TOWN COUNCIL MEETING  
FEBRUARY 20, 2018**

**7:00 PM**

**MEETING CALLED TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

Pledge Leader - Helena Cramer, Van Meter Elementary

**PRESENTATIONS**

Small Business, Big Applause - Culinary Courier

**COUNCIL/TOWN MANAGER REPORTS**

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)** *(Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Any member of the Council or public may request to have an item removed from the Consent Calendar for comment and action. Unless there are separate discussions and/or actions requested by Council, staff, or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously.)*

1. Approve Council minutes of February 6, 2018  
[Staff Report](#)
2. Receive the Second Quarter Investment Report (October through December 2017) for Fiscal Year 2017/18.  
[Staff Report](#)  
[Attachment 1 - Second Quarter Investment Report for FY 2017/18 \(October through December 2017\)](#)
3. Authorize the Town Manager to execute a Third Amendment to the Contracting Agreement with Trinity Source Group to provide additional compensation for groundwater monitoring services in an amount of \$49,937 for a total agreement amount not to exceed \$112,367.  
[Staff Report](#)  
[Attachment 1 - Third Amendment to Agreement](#)  
[Attachment 2 - Second Amendment to Contracting Agreement](#)  
[Attachment 3 - First Amendment to Contracting Agreement](#)  
[Attachment 4 - Contracting Agreement](#)
4. Authorize the Town Manager to execute an Agreement with Liebert Cassidy Whitmore to perform labor and employment relations assistance in an amount not to exceed \$95,000  
[Staff Report](#)

[Attachment 1 - Liebert Cassidy Whitmore Agreement for Special Services](#)

5. Approve the work plan for the General Plan update.  
[Staff Report](#)  
[Attachment 1 - General Plan Update Work Plan](#)  
[Desk Item](#)

**VERBAL COMMUNICATIONS** *(Members of the public are welcome to address the Town Council on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Mayor, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items.)*

6. Review Transportation and Parking Commission work on downtown time limited parking and provide direction to staff.  
[Staff Report](#)  
[Attachment 1 - Parking Map](#)  
[Attachment 2 - Parking Charts](#)  
[Addendum](#)
7. Review and Discuss Special Events in General, and Provide Direction on Town Funding, In-Kind Services, Street Closures, and Other Event Related Matters  
[Staff Report](#)  
[Attachment 1 - Special Events Survey Results](#)  
[Attachment 2 - Service Clubs' Requests](#)  
[Attachment 3 - Special Events Benchmarking Summary](#)  
[Desk Item](#)  
[Attachment 4 - Public Comment](#)
8. 2018 SUMMER CONCERT SERIES
  - A. Review the business plan for five sponsor based concerts,
  - B. Authorize Town staff to move forward with programming the Music in the Park summer concert series, and
  - C. Adopt a resolution to enable sponsorships.  
[Staff Report](#)  
[Attachment 1 - Draft resolution to enable sponsorships for the summer concert series](#)
9. Fiscal Year 2017/18 Mid-Year Budget Performance and Status Report - Six Months Ending December 31, 2017
  - A. Receive FY 2017/18 mid-year budget performance and status report, including FY 2017/18 year-end projections;
  - B. Consider authorizing budget adjustments as recommended in the attached second quarter budget performance report;
  - C. Receive the Town's five-year financial projection from FY 2018/19 to FY 2022/23.  
[Staff Report](#)

[Attachment 1 - 2nd Qtr 2017-18 Budget Performance Report](#)

[Desk Item](#)

[Attachment 2 - Public Comment](#)

10. Adopt the 2018/2020 Strategic Priorities and Provide Direction on the Preparation of the Fiscal Year 2018/19 Operating and Capital Budgets.

[Staff Report](#)

[Attachment 1 - Ordinance and Policy Priorities](#)

[Attachment 2 - 2018-2020 Strategic Priorities](#)

[Attachment 3 - Public Comment](#)

[Desk Item](#)

[Attachment 4 - Report and Addendum considered by Town Council on March 7, 2017](#)

**ADJOURNMENT** *(Council policy is to adjourn no later than midnight unless a majority of Council votes for an extension of time)*

***Writings related to an item on the Town Council meeting agenda distributed to members of the Council within 72 hours of the meeting are available for public inspection at the front desk of the Los Gatos Town Library, located at 100 Villa Avenue, and are also available for review on the official Town of Los Gatos website. Copies of desk items distributed to members of the Council at the meeting are available for review in the Town Council Chambers***

***Note: The Town of Los Gatos has adopted the provisions of Code of Civil Procedure §1094.6; litigation challenging a decision of the Town Council must be brought within 90 days after the decision is announced unless a shorter time is required by State or Federal law.***